Payment Instructions for Middle School Students - London Trip
Access this link: https://touchbase.susd.org

1. Username and password. Username is student ID #.
2. Password is students last name, capitalize first letter.
3. Click on student's name.
4. Click on "Items at all schools."
5. Click on "high school."
6. Click on Desert Mountain.
7. Click on Fees & Clubs.
8. Click on Student Fees.
9. You will then see two choices – either Club or tax credit-Input dollar amount.
10. Scroll up and item(s) will be in the checkout. View and pay.